

# PracSoft Training Workshop

## Topics and Learning Objectives:

- ✓ Identify how to implement a systems based approach to streamline and simplify billing processes
- ✓ Implement time saving billing and appointment tips and shortcuts to ensure a high standard of patient care
- ✓ Identify how to produce useful reports within General Practice

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|-------------------------|--|
| <b>Presented by:</b>    | Katrina Otto, Train IT Medical   |
| <b>Session Details:</b> | Tuesday 10 <sup>th</sup> July, 2012<br>6:30pm - 9:30pm   |
| <b>Venue:</b>           | Level 1, 85 Flushcombe Road, Blacktown 2148  |
| <b>Cost:</b>            | \$80 per Session. Light supper supplied  |
| <b>Pre-requisite:</b>   | Basic level of computer competency   |
| <b>Payment:</b>         | Please fax payment confirmation with completed registration form. Tax invoice will be forwarded upon payment receipt |
|                         | <b>BSB:</b> 633-000<br><b>A/C:</b> 126759075<br><b>Reference:</b> Surname & First Initial (Jo Smith = SmithJ)        |

**Workshop available to all GPs, Practice Nurses, Practice Managers and Administration staff**

**There are limited places available so please register early**

*This PracSoft Training Workshop has been approved by the RACGP QI&CPD Program and allocated 2 points/hour. Total CPD points = 5 (Category 2).*



*This PracSoft Training Workshop has been allocated one (1) AAPM CPD point per hour of education by The Australian Association of Practice Managers Ltd (AAPM)*

**Registration (Please complete & return by Fax to 02 9622 3448 or email [support@wentwest.com.au](mailto:support@wentwest.com.au)):**

**Name:** ..... **Practice Name:** .....

**Phone:** ..... **Email:** .....

**CPD Number:**.....

For further details please contact WentWest on 02 8811 7100 or email [support@wentwest.com.au](mailto:support@wentwest.com.au)

